

**UTAH STATE UNIVERSITY  
INTENT TO CHANGE DPA**

**NEW DEPARTMENT PROPERTY ADMINISTRATOR (DPA)**

|                 |           |         |
|-----------------|-----------|---------|
| DPA NAME        | DPA PHONE | DPA FAX |
| DEPARTMENT NAME | EMAIL     | UMC     |

**PRIOR DEPARTMENT PROPERTY ADMINISTRATOR INFORMATION**

|                 |           |         |
|-----------------|-----------|---------|
| DPA NAME        | DPA PHONE | DPA FAX |
| DEPARTMENT NAME | EMAIL     | UMC     |

To facilitate and expedite better communication about University assets that are owned/leased/loaned or provided through granting agencies, it is important to have one person in each department that is a point of contact.

Please assign this task to someone who will be available and knowledgeable about all of the assets in your department, whether in administration, classroom or re-search areas.

Equipment Management Services  
Phone 435-797-0499, Fax 435-797-1077

UMC 2400