

UTAH STATE UNIVERSITY
DIRECT DEPOSIT SIGN UP
PLEASE FILL OUT ALL APPLICABLE SECTIONS

LAST NAME FIRST MIDDLE

BANNER A# PHONE NUMBER DATE

DIRECT DEPOSIT INFORMATION

NAME OF BANK ACCOUNT TYPE (**Checking or Savings**)

ROUTING # ACCOUNT #

PRIMARY RECEIVING DIRECT DEPOSIT

NAME OF BANK ACCOUNT TYPE (**Checking or Savings**)

ROUTING # ACCOUNT #

SECONDARY RECEIVING DIRECT DEPOSIT

FIXED AMOUNT \$ _____ OR PERCENT _____ %

NAME OF BANK ACCOUNT TYPE (**Checking or Savings**)

ROUTING # ACCOUNT #

AUTHORIZATION

I AUTHORIZE USU TO DIRECT DEPOSIT FUTURE REFUNDS, REIMBURSEMENTS, AND PAYROLL CHECKS TO THE ABOVE BANKING ACCOUNTS:

EMPLOYEE SIGNATURE DATE

Please bring forms and a valid photo to:
Student refunds & Employee reimbursements : Accounts Payable located in 2400 Old Main room 26, M-F, 8 am to 5 pm.
Payroll : Controller's Office located in 2400 Old Main room 26, Logan, UT 84322 M-F, 8 am to 5 pm.