



## Foreign National Information Form

This form must be completed before a foreign national can receive any form of payment (honorarium, scholarship, or wages).

Copies of the following documents must be submitted with this form to determine your Tax status:

Passport    Visa    I-94 Departure Record    Social Security card or ITIN card    I-20 or DS 2019

### Personal Information

Last or Family Name: \_\_\_\_\_ A# \_\_\_\_\_  
First: \_\_\_\_\_ Middle: \_\_\_\_\_  
Country of Citizenship: \_\_\_\_\_ Is this your country of residency for tax purposes?    Yes    No  
If not, list the country you claim for tax residency: \_\_\_\_\_  
U.S. Social Security No. or Individual Taxpayer Identification No.: \_\_\_\_\_  
Date of Birth: (month/day/year) \_\_\_\_\_  
U.S Telephone No.: \_\_\_\_\_ U.S Telephone No.: (Work) \_\_\_\_\_  
Email Address: \_\_\_\_\_  
U.S. Local Address: \_\_\_\_\_ Foreign Residence Permanent Address: \_\_\_\_\_

### Passport Information

Country that issued Passport: \_\_\_\_\_  
Passport No.: \_\_\_\_\_  
Expiration Date: \_\_\_\_\_

### Passport Information

Visa No.: \_\_\_\_\_ Expiration Date: \_\_\_\_\_  
(8-digit number in lower right corner of visa)

Type of Visa do you have: (Please select one)

F-1 Student	U.S. Immigrant/Permanent Resident
H1B Temporary Worker	B1/B2 Visitor
J-1 Exchange Visitor	Other

### Primary Activity During this Visit

Student    Professor    Research Scholar    Short Term Scholar    Temporary Employment  
Other: \_\_\_\_\_

What was the start date of your immigration status for this activity?  
(The date you first entered the U.S. for primary activity - I-94 departure record)

What is the projected end date of your primary activity?  
(Completion date on immigration document, I-20, DS2019, or end date of employment)

## Income Type and Amount

Wages      Scholarship/Fellowship      Honorarium      Prize/Award      Other

Name of USU department:

Estimated Amount:      Annually      Monthly

## US Immigration History

Have you ever had another immigration status in the United States?      Yes      No

Have you ever been in the United States before this visit?      Yes      No

What is the date of your first visit to the United States?

Did you attend any Colleges or Universities in the **United States** before Utah State University?      Yes      No

If Yes, Please list Dates and Names of Colleges or Universities you have attended:

Have You Taken Any Tax Treaty Benefits while attending these Colleges or Universities?      Yes      No

I hereby certify that all of the above information is true and correct. I understand that **if my status changes** from that which I have indicated on the form, I must submit a new Foreign National Information Form to the Payroll Office.

Signature

Date:

\*Please bring this form and all required document listed on top of page 1 to Julie Gaines in the **Payroll Office** (2400 Old Main Hill - Phone: 435-797-1059)